

TOWN OF DEERFIELD
BOARD OF SELECTMEN

May 31, 2006

MINUTES

I. Meeting convened. 7:30 p.m.

Attendance: Mark Gilmore, Chair -- present
Carolyn Shores Ness -- present
John P. Paciorek -- present

II. Public Comment.

- o No public comment

III. Selectmen's Comments

- o Memorial Day Parade -- "Thank You" to Doug Tierney and the crew that organizes the Memorial Day events.
- o **"Thank You"** to the Vietnam Vets firing squad; all residents of Deerfield, Whately, Conway and Sunderland who came to participate in the ceremony; Frontier Regional School National Honor Society who set up flags in all cemeteries; Massachusetts National Air Guard who flew overhead during the event (one of whom was a local Deerfield man); Clapp Post 3295 of the VFW; American Legion Post 229; South Deerfield Fire Department for placing flags along the parade route and for participating in the parade and for marching; Wrisley leasing for transporting all of the veterans; Frontier Regional Marching Band and the Director, antique vehicle owners who drove in parade; Deerfield Access Cable Television; South Deerfield Women's Club who planted flowers on the common and also had a few members marching in the parade; Deerfield Elementary School Chorus; Sunset Hoopsters who handed out ice cream, water, soda after the event as well as all of the "behind the scenes" coordination; Leo Parent of the Deerfield Veterans Agent; volunteers of the Frontier Senior Center; Polish American Citizens Club who donated hundreds of dollars for flags; South Deerfield Fire District Women's Auxilliary; Guest Speaker – Roland Kinsman; Army National Guard Greenfield Unit; Deerfield Rescue; Girl Scouts of America; Little League Teams; Veterans who have come back from Iraq; Chaplans; and of course the onlookers. **Thank You** to everyone!!

IV. Board of Health items

- Project demand update to help disabled residents prepare for an emergency.
 - A List of emergency managers is being compiled.
 - Shelter In Place - Are we all prepared to stay in our homes for a couple of weeks or a couple of months if the need arises? Equip your home for an extended stay.
 - A poster is being created that will list supplies needed.
 - Charlie Kaniecki of the Massachusetts Department of Public Health will be here after mid-June to talk about preparations and what we can do as community.
- Deerfield EMS – applying for certification as a “Heartsafe” Community to recognize Deerfield EMS’s ability to respond to cardiac emergencies. Mr. Paciorek read David Zamojski’s letter addressed to the BOS for the record. BOS signatures of support are needed. Ms. Ness made a motion to have Mr. Kubiak get the paperwork to the Board to be signed at their convenience. Mr. Paciorek seconded the motion. Vote passed unanimously (3-0)

V. 7:45 Romanowski Hearing re: 97 Stillwater Road. Mr. Stanley Romanowski is present. Larry McCormick, lawyer for Department of Agriculture Resources asked that the BOS continue this hearing until June 28 @ 8:15 because they need more time. Ms. Ness would like to have an inspection before the next extension. An inspection of the property was scheduled for June 26 @ 10:00 a.m. Ms. Ness explained to Mr. Romanowski what her concerns were (especially having food on the ground with their own waste for the pigs to eat). Mr. Gilmore made a motion to continue this hearing until June 28 at 8:15. Mr. Paciorek seconded the motion. Vote passed unanimously (3-0). Inspection at 97 Stillwater Road set for June 26 at 10:00 a.m.

VI. Discussion/Decision Items

- Sewer rate for second FY 06 billing – a usage rate increase is needed due to the loss of revenue from Oxford. Mr. Kubiak recommended that we establish a second billing rate of \$3.30 per 1,000 gallons (an increase of 20 cents). Mr. Paciorek made a motion to increase the sewer rate by 20 cents from \$3.10 per 1,000 gallons to \$3.30 per 1,000 gallons. Ms. Ness seconded the motion. Vote passed (3-0).
- Annual Town Meeting instructions to officers (Article 28) -- To investigate (form a committee if necessary) and report to next years’ town meeting the advisability of creating a separate Board of Health. Mr. Gilmore supports this issue. Mr. Paciorek is the contact person. Ms. Ness has concerns about this issue.
- Ms. Ness made a motion to authorize the FRCOG to contract on behalf of the Town of Deerfield for highway products and services. Mr. Paciorek seconded the motion. Vote passed unanimously (3-0).
- Announcement from the Department of Agricultural Resources as to their intention to acquire 23 acres of land for APR program. This land is located on Old Ferry Road. (Map 28, Lot 19)

- Mr. Gilmore made a motion to reject the fuel bids received May 9, 2006, and re-advertise. Ms. Ness seconded the motion. Vote passed unanimously (3-0).
- Mr. Gilmore made a motion that Carolyn Ness be appointed as Selectmen's representative to Emergency Services Review Committee. Mr. Paciorek seconded the motion. Vote passed unanimously (3-0). The BOS would also like Mr. Kubiak to take an active role in this as well.
- FY 2007 Staff and Committee appointments -- There are currently vacancies on the Americans with Disabilities Committee, the Emergency Medical Services Committee, the Historic Commission, the Recreation Committee, and the Sewer Advisory Committee.

The following appointments were all approved as listed in Annual Town Report unless otherwise noted:

- Animal Control Officer -- Michael Raffa
- Assessors' Office – Karen Menard, Clerk
- Board of Health – Mark E. Gilmore, John P. Paciorek, Carolyn Shores Ness
- Alternate Building Inspectors Bruce Austin, Richard Calisewski, Vern Harrington, David Rohrs
- Building Department, Deb Gordon, Administrative Assistant
- Burial Agent – Mary A. Stokarski
- Capital Improvement Planning Committee – add Carolyn Ness to list. **ON HOLD**
- Civil Defense – Emergency Manager – Mark E. Gilmore and Zachary Smith
- Emergency Medical Technicians
- E911 Coordinator – Gary Stokarski
- Forest Warden – Gary Stokarski
- Deputy Forest Warden
- Solid Waste Management
- Highway Department and Transfer Station
- Council on Government
- Gas Inspector – Steve Baranoski
- Alternate Gas Inspector – Malcolm Cichy and Fran Naida
- Keeper of the Clock – Robert Ouellette
- Keeper of the Cemetery Maps – Harold L. Eaton, Jr.
- Personnel Board **ON HOLD**
- Plumbing Inspector – Malcolm Cichy
- Alternate Plumbing Inspectors – Steve Baranoski and Fran Naida
- Full-time and Part-time Police Department staff
- Police Department special appointees
- Social Worker – Lauren Corbett
- Recreation Department Director – Sue Antonellis
- Selectmen's Office staff – Pat Kroll and Kayce Warren
- Superintendent of Sewers and Streets – Harold L. Eaton, Jr.
- Special Council – Mark Bobrowski, Esquire

- Swim Program Committee – Dana Lavigne, Edith Ostrowski, Sharyn Paciorek
 - Tax Collector/Clerk/Treasurer – Mary A. Stokarski
 - Tax Collector/Clerk/Treasurer Office – Pat Raymer, Administrative Assistant and Eileen Strzegowski
 - Town Counsel – Edward Pepyne, Jr., Esquire
 - Tri-Town Beach Commission
 - Veteran's Agent / Director of Veteran's Services – Leo Parent
 - Veteran's Grave Officer – Ray Boron
 - WWTP
 - Fred W. Wells Fund, Trustee – Betty Kirkwood
 - Wiring Inspector – Bill McGoldrick
 - Workers Compensation Agent / Unemployment Compensation Agent – Mary A. Stokarski **ON HOLD**
 - Assistant Treasurer to Mary A. Stokarski – Eileen Strzegowski
 - Insurance SubCommittee – Mary A. Stokarski, Carolyn Shores Ness and Janet Uden
 - Americans with Disabilities Coordinator – Harold L. Eaton, Jr.
- Emergency Medical Technician Hiring -- With regards to the EMT hiring, the Board of Selectmen does not want to be involved.
 - Truck Chasses/Sander Body bids – 1) Advertise on June 7, 2006 and 2) Mr. Kubiak will open the bid on June 26, 2006. Mr. Paciorek made a motion to authorize these two items. Mr. Gilmore seconded the motion. Vote passed unanimously (3-0).
 - Police accident/line of duty coverage – the Board of Selectmen authorize the purchase of police accident/line of duty coverage as mandated by law. The cost will be \$7,917. **ON HOLD** for clarification on weekly benefit amount.... to be added to next meeting agenda.
 - Sullivan, Hayes and Quinn proposal for review of the personnel bylaws – Mr. Gilmore proposed that the Board of Selectmen authorize the review of the Personnel bylaws and have Mr. Kubiak send a copy of the description to the Personnel Board. Mr. Paciorek seconded the motion. Vote passed unanimously (3-0).

VII. Announcements

- Hearing at 7:45 p.m. on June 14, 2006 at the Municipal Offices, re: land taking for drainage easements on Lower Road.
- Special Town Meeting, July 12, 2006 @ 7:00 PM
- Franklin County Selectmen's Association Quarterly Meeting – June 22, 2006.

VIII. Other Business

- Mr. Paciorek made a motion to approve the minutes from May 26, 2006. Ms. Ness seconded the motion. Vote passed unanimously (3-0).
- Warrant signed.
- Mr. Paciorek made a motion to adjourn the meeting. Vote passed unanimously (3-0)

IX. Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Patricia Kroll